

## CURRICULUM VITAE

### Victoria Elise Evans

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### Personal Information

Date of Birth   20<sup>th</sup> March 1972

### Education

September 1984  
until  
June 1988

Maidenhead College for Girls  
1 College Avenue  
Maidenhead, Berkshire

#### *Examinations Taken*

#### *Grades Achieved*

Religious Education  
Drama  
Music  
English Literature  
English Language  
Mathematics  
Biology  
Chemistry  
German  
French  
Health Studies  
French Institute of Linguist

O level grade B  
GCSE grade A  
GCSE grade B  
GCSE grade B  
GCSE grade C  
GCSE grade C  
GCSE grade C  
GCSE grade C  
GCSE grade C  
GCSE grade C  
GCSE grade D  
GSSE grade D  
Preliminary Pass/Pass/Distinction

September 1988  
until  
June 1990

Newlands School  
Farm Road  
Maidenhead, Berkshire

#### *Examinations Taken*

#### *Grades Achieved*

Theatre Studies  
English Literature

A level grade C  
A level grade D

### Further Education

September 1994  
until  
July 1996

Amersham & Wycombe College  
Lycrome Road  
Chesham, Buckinghamshire

BTEC Higher National Diploma in Nursery Nursing for Young Children – Distinction

### **Additional Courses Taken**

|                                                        |                                |      |
|--------------------------------------------------------|--------------------------------|------|
| Pitmans Typing                                         | Elementary                     | Pass |
| Pitmans Word Processing                                | Elementary                     | Pass |
| L.A.M.D.A/Guildhall Drama Examinations                 | Up to and including Grade 7    |      |
| Chartered Institute of Environmental Health            | Basic Food Hygiene Certificate |      |
| Basic First Aid Certificate                            |                                |      |
| Control and Restraint (Children)                       | February 1997                  |      |
| City & Guilds 7324 Certificate in Basic Skills Support | May 2003                       |      |

### **BSL Related Courses**

|                                                                     |   |               |
|---------------------------------------------------------------------|---|---------------|
| CACDP Stage 1                                                       | - | Pass          |
| CACDP Stage 2                                                       | - | Pass          |
| BTEC CSW Course                                                     | - | April 1998    |
| NVQ Level 3 in BSL                                                  | - | October 2000  |
| Observation and Feedback Skills (One day at Sussex University)      | - | January 2004  |
| Medical Terminology Workshop (One day at Silent Sounds Ltd)         | - | Sept 2005     |
| From Page to Stage Interpreter Training Workshop (SPIT)             | - | February 2006 |
| An Introduction to Mental Health (One morning at Silent Sounds Ltd) | - | July 2006     |
| Making Voice-Over Less Scary (One day at Sussex University)         | - | March 2007    |
| Speech Therapy Workshop (One evening at Silent Sounds Ltd)          | - | January 2008  |
| NVQ Level 4 in BSL (Language Unit)                                  | - | February 2008 |
| Co-Working Course (One day at Sussex University)                    | - | June 2009     |
| NVQ Level 4 in Interpreting - Full Qualification (MRSLI status)     | - | February 2010 |
| Art & Theatre Interpreting Course (One day at Remark!)              | - | April 2011    |
| 'Breaking Away From English' Course (One day at Signs in Vision)    | - | November 2012 |

### **Employment History**

BSL INTERPRETER (MRSLI – fully qualified in February 2010)

SIGN HEAR LIMITED  
May 2006  
to Date

Set up my own Limited Company in 2006, namely Sign Hear Limited. [www.sign-hear.com](http://www.sign-hear.com)  
Having qualified to MRSLI status, I continue to work for my company as a freelance BSL interpreter in and around the London area. I have established strong and long-term working relationships with Deaf organisations working in a variety of roles including Chickenshed Theatre, Greencandle Dance Company, Sadlers Wells Theatre, Half Moon Young Peoples Theatre & Birmingham Royal Ballet. More recently I have worked within the Metropolitan Police Force, SOCA, MOD, Deaf Positives Limited, NHS Mental Health Trust and within all areas of Education. I am hoping that by completing further CPD courses in 2013 I will build on my CPD and gain new skills.

## BSL INTERPRETER (FREELANCE)

May 2003  
to May 2006

Working as a freelance British Sign Language Interpreter within the London area. Receiving bookings from various agencies including Silent Sounds Limited, Harrow Association for the Disabled and Hounslow Interpreting Service. Independently, I established strong working relationships with Tam Tam Tales Charity Organisation, the National Deaf Childrens Society, Islington Sign Language Interpreting Service and Buckinghamshire County Council. I have gained experience interpreting in a variety of situations to include training courses, meetings, conferences, discussion groups and one-to-one.

## COMMUNICATION SUPPORT WORKER

September 2001  
until  
May 2003

Uxbridge College  
Deaf Support Centre  
Park Road  
Uxbridge  
Middlesex UB8 1NQ

Supporting Deaf students (Post 16) using accessible Sign Support according to their individual needs, for example, BSL or Sign Supported English (SSE). My job also included the following: To 'voice-over' questions, answers and opinions in class-based situations; to read out written work provided by the student; to liaise with the students class tutor and Deaf Support Team Leader as appropriate; to write notes on handouts and worksheets to make sure they are clear; to work as a notetaker, writing down all the information given by teaching staff into legible notes and to provide one-to-one Learning Support to two profoundly Deaf students.

## COMMUNICATION SUPPORT WORKER

January 2000  
until  
June 2001

The City Literary Institute  
FHE Support  
c/o 16 Stukeley Street  
London WC2B 5LJ

Supporting Deaf adults/students (using BSL/SSE as appropriate) on a variety of courses in Colleges and Universities across London. Duties included those listed for Uxbridge College. I also provided Sign Support attending formal interviews/meetings and in-house training sessions. Other general office work included photocopying, answering text telephone calls and mail shots.

## CORE SIGN LANGUAGE ASSISTANT

September 1996  
until  
December 1999

Highworth Combined School  
Highworth Close  
High Wycombe  
Buckinghamshire

Main responsibilities included leading a team of Communicators in supporting the profoundly Deaf pupils in the Deaf Unit and mainstream classrooms and assisting the Head of Department and Deaf Tutor to ensure consistency of Sign Language vocabulary as part of a Total

Communication approach. Other duties included promotion of Deaf Awareness and the need for Equal Opportunity.

**PRODUCTION CO-ORDINATOR**

February 1993  
until  
July 1994

Presse Publishing Limited  
8 Kensington Park Road  
London W11 3BU

Handling all aspects of production for the launch of Top Sante Health and Beauty magazine. Negotiating and agreeing pricing; overseeing advertising and editorial proofs; quality control and inspection of ozalids, running sheets and sections.

**PRODUCTION ASSISTANT**

November 1991  
until  
February 1993

Hachette Magazines Limited  
4-12 Lower Regent Street  
London SW1Y 4PE

Assisting a busy production team in the production of Elle, Elle Decoration and Sky magazine. Duties included communication with advertising agencies, reproduction companies and internal departments to achieve printing deadlines.

**FILM/ADVERTISING 'EXTRA'**

December 1990  
until  
November 1991

Galloways Two (Theatrical Agency)  
15 Lexham Mews  
London W8 6JW

Engaged in secondary roles for film and television productions. Featured in advertising commercials on both television and cinema.

**Recreational Pursuits and Interests**

In my spare time I enjoy foreign travel, going to the theatre, running and circuit training.

References can be given when requested.

July 2013